

Miami County 4-H 2021 To-Do List

Deadline: Friday, March 26, 2021 (*unless indicated)

(For 4-H Club Advisors)

All members and volunteers – current and new – enroll online at <https://oh.4honline.com> by **March 26.**

- ✓ See the step-by-step instructions on the [Enrollment Tips and Tools](#) page.
- ✓ All Ohio 4-H Volunteers complete [Policy 1.50 Training](#).
- ✓ Review the [Ohio 4-H Code of Conduct](#) each year with club members during a club meeting.
- ✓ Note: The Code of Conduct is **electronically signed** through online enrollment.

It is highly recommended that Health History Forms be completed by each member and collected.

Please take these forms to all club events, especially if youth will not be accompanied by their parents.

- ✓ [Health History Forms](#) can also be downloaded from the Important Forms and Helpful Documents page.
- ✓ Note: Do not send these forms to the Extension Office. Advisors should keep in a secure location.

Club Charter Checklist should be completed each year and turned in by March 26.

- ✓ Make sure all requirements are met by Ohio 4-H standards.
- ✓ The [Ohio 4-H Charter Checklist](#) can also be downloaded from the Important Forms and Helpful Documents page.

Completed Miami County 4-H Assessment Fee Form and assessment fee must be mailed by *April 1 to the 4-H Advisory Committee Treasurer.

- ✓ List the number of members (including Cloverbuds) on the form.
- ✓ Please submit only ONE CHECK PER CLUB made payable to: *4-H Advisory Committee of Miami County*.
- ✓ The [Miami County 4-H Assessment Fee Form](#) can also be downloaded from the Important Forms and Helpful Documents page.

Completed horse, dog, and shooting sports permission to participate forms turned in by March 26.

- ✓ Make sure all requirements are met by Ohio 4-H standards.
- ✓ Note: The horse, dog, and shooting sports permission to participate forms are **electronically signed** through online enrollment.

First-year horse program members must complete the EquiSTEP 2021 course by *April 1.

- ✓ The [EquiSTEP 2021](#) course information link can also be found on the Important Forms and Helpful Documents page.

4-H Membership Across County Lines Forms must be turned in for any member who wishes to join Miami County 4-H but resides in another county.

- ✓ This form must be submitted to the Miami County Extension Office 30 days prior to club enrollment (*February 24, 2021).
- ✓ The [4-H Membership Across County Lines Form](#) can also be downloaded from the Important Forms and Helpful Documents page.
- ✓ A joint decision regarding membership across county lines will be made by the Miami County 4-H Educator in conjunction with the Educator in the county of residence.

Completed Winning 4-H Plan request form by March 26.

- ✓ Accommodations can be made for youth with disabilities through our [Winning 4-H Plan](#).

REMINDER

Eligibility for 4-H Cloverbud participation begins when a child is age 5 **and** in Kindergarten as of January 1. Eligibility for participation in 4-H projects and competitive events begins when a child is age 8 **and** in the 3rd grade **OR** age 9 regardless of grade level as of January 1.

